EVENT RENTAL REQUEST FORM (PARKING ONLY)

Event Title: _____

Event Date(s): _____

Event Start Time: _____ Event End Time: _____

Billing/Contact Information

Organization Name: _____

Legal Name: ◯ same as above ◯ other: _____

Contact Person Name: _____ Title: _____

Phone #: _____ Email: _____

Address: _____

Preferred Payment Method: ◯ *credit card (over phone)* ◯ *cheque (mailed)* ◯ *in person[1]*

Event Venue

Lot #[2]: _____ Lot Address: _____

Requesting: ◯ entire lot ◯ approximately _____ stalls[3]

License Plate(s) for Registration[4]

License Plate List: _____

(if more than 10 license plates, please provide as a separate document)

◯ *I understand that as the event applicant I am required to provide a list of license plates (not to exceed 3 per stall booked) in advance of the rental period.*

CPA Use

Event Accepted: ◯ yes ◯ no, reason: _____

Cost: _____ + _____ administration fee + _____ = _____

Other Details: _____

_____ THE CITY OF CALGARY

_____

_____ _____

_____ Chris Blaschuk, Manager, Calgary Parking

_____

[1] In person payment is only accepted at the Municipal Impound Lot (400- 39 Avenue SE).

[2] Parking lot terms and conditions apply.

[3] Stalls provided on a first-come first-serve basis. Stalls not guaranteed.

[4] License plates must be provided in advance of the event for internal registration if the entire lot is not booked.